

APPEAL TO THE SHAREHOLDERS HOLDING SHARES IN PHYSICAL MODE, TO UPDATE THEIR KYC DETAILS AGAINST THEIR RESPECTIVE FOLIOS ON OR BEFORE SEPTEMBER 30, 2023

SEBI has vide the captioned circular dated March 16, 2023, mandated:

- i. Registering of details like PAN, email address, mobile number, bank account details, Signature and nomination by holders of physical securities; and
- ii. Folios wherein any one of the above cited document / details are not available **on or after October 01, 2023**, shall be frozen by the Registrars and Transfer Agent of the Company (RTA) and you will not be eligible to lodge grievance or avail service request from the RTA and not eligible for receipt of dividend in physical mode.

As required by the Income Tax Authorities, please link your PAN and Aadhaar by **June 30, 2023 as specified by the Central Board of Direct Taxes, (CBDT)** if not linked earlier, to avoid freezing of your folio.

Kindly note that the folios in which PAN is/are not valid as on June 30, 2023 as specified by CBDT, folios shall be frozen by the Company.

Please also note that after December 31, 2025, the frozen folios shall be referred by RTA/Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and or Prevention of Money Laundering Act, 2002.

The Shareholders are advised to take note of the above and comply with the said requirements. The relevant SEBI Circular and the required prescribed forms for updating their KYC details are available at the links given below :

Sr no.	Particulars	Form - Web Link
1	SEBI Circular No. SEBI/HO/MIRSD/MIRSD_PoD-1/P/CIR/2023/37 dated March 16, 2023	Circular
2	Request for registering PAN, KYC Details or changes / updation thereof	ISR-1
3	Confirmation of Signature of shareholder by the Banker (in case of major mismatch in the signature of the shareholder)	ISR-2
4	Declaration form for opting-out / cancellation of Nomination	ISR-3
5	Nomination Form	SH-13
6	Cancellation or Variation of Nomination	SH-14

The shareholders having shares in frozen folios shall be :

- a) eligible to lodge grievance or avail service request from the RTA only after furnishing the complete documents / details as aforesaid
- b) eligible for any payment including dividend, interest or redemption payment only through electronic mode and an intimation from the RTA to the holder that the aforesaid such payment is due and shall be made electronically upon complying with the requirements. Post receipt of requested KYC documents as mentioned above, frozen folios shall be unfreezed and shares would be dematerialized on receipt of relevant documents.

You may get in touch with our RTA for any queries or assistance in this regard:

Copy of forms (ISR-1, ISR-2, ISR-3, Form SH-14 & Form No. SH-13) are also made available on url. <https://www.bigshareonline.com/Resources.aspx>